

## Table of changes proposed to the Statement of Community Involvement 2015

Proposed changes are in document order.

Page no./ Section	Proposed change	Reason
1. General principles for planning consultations		
4	<ul style="list-style-type: none"> <li>We will ensure that information gathered under consultation processes will comply with the <del>Data Protection Act 1998</del> <b>General Data Protection Regulations 2018</b></li> </ul>	Factual update necessary to accord with the new GDPR which came into effect in May 2018.
2. Local Plans and <del>Supplementary Planning Documents</del> <b>Other planning policy documents</b>		
5 <b>new 7</b>	"...or by contacting the Planning Policy Team. <b>The privacy policy (available on the registration page) explains how the information held on eConsult is used.</b> "	Factual update necessary to accord with the new GDPR which came into effect in 2018.
5 <b>new 7</b>	As a minimum this means council offices at Castlewood in Clevedon and Town Hall Weston super Mare and <b>relevant</b> North Somerset Libraries.	Depending on the scope and coverage of the Plan this may mean that specific libraries are targeted, rather than all.
6 <b>new 8</b>	b) "...the council will engage with the relevant local authorities at the earliest possible stage in the preparation of the <del>document</del> <b>plan under the council's "duty to co-operate"</b> ."	For clarification.
6 <b>new 8</b>	"Sustainability appraisal of local plans <b>Sustainability Appraisals (SA's) are technical documents which identify the likely significant.....</b> "	Correction, text omitted at beginning of paragraph.
Supplementary Planning Documents		
7 <b>new 9</b>	Town and Country Planning (Local Planning)(England)Regulations 2012 <del>Part 4 8-10</del> <b>Part 5 11-14</b>	Factual update necessary to accord with revised regulations
Neighbourhood Development Plans and Orders		
7 <b>new 9</b>	"Neighbourhood Plans can <del>establish policies for the development of land in a defined area</del> <b>set out planning policies and proposals to shape development within their neighbourhood area.....</b> These plans must be in conformity with <b>national planning policy set out by the government as well as with the strategic....</b> "	More accurate description of the role/scope of neighbourhood planning.
7 <b>new 9</b>	"...for a minimum of six weeks <b>as set out in the regulations 4"</b>	For clarification.
7 <b>new 9</b> insert new section on CIL	<b>Community Infrastructure levy</b>  <b>The Community Infrastructure Levy (CIL) is a charge applied to housing and retail developments to help fund supporting infrastructure. It was</b>	New section to explain how individuals and stakeholders will be involved in the preparation of the Community Infrastructure Levy. Regulations may alter the requirements in this respect and so the council will amend the

	<p>introduced in North Somerset in January 2018.</p> <p>The CIL Charging Schedule will be reviewed alongside the production of a new Local Plan, but this does not necessarily mean that the rates will change. The rates may also be reviewed if there is a change in the legislation or national guidance governing CIL. On the basis of current legislation the review of CIL rates will follow the process outlined below, however this process may be modified to accord with any legislative changes:</p> <ol style="list-style-type: none"> <li>1) Initially the council will prepare evidence base studies to inform the review process and to determine whether any rates should be adjusted, deleted, or new rates introduced. This will be informed by engagement with key stakeholders and interested parties.</li> <li>2) If a change is needed then in accordance with current legislation a preliminary charging schedule will be produced and consultation undertaken for a minimum of four weeks. The consultation will be advertised via the council's website, publicised through local media and direct contact will be made to interested parties on the planning policy consultation database and statutory consultees.</li> <li>3) The Council will then publish a Draft Charging Schedule and will consult on this for a minimum of four weeks. The consultation will be published on our website. Direct contact will be made with statutory consultees and with interested parties on the planning policy database to advertise the consultation.</li> <li>4) Where any modifications are made as a result of the</li> </ol>	<p>process in accordance with any new regulations.</p>
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	<p>consultation, the council will produce a 'statement of modifications' and publish these for a further minimum period of four weeks consultation.</p> <p>The Charging Schedule will then be submitted to the Planning Inspectorate for examination.</p> <p>The appointed examiner receives and considers all of the supporting evidence base in addition to the representations made on the draft schedule and, if relevant, the statement of modifications. The Examiner will write a report concluding whether the proposals are "sound" or if changes are recommended. This report will be considered by the Council at one of their public meetings and they will decide whether or not to adopt the new rates.</p> <p>If the Examiner suggests changes that are not acceptable to the Council, then it may be necessary to re-review the evidence base and to repeat some or all of the above steps.</p> <p>There is currently draft legislation under consideration to make changes to the above process, including the preliminary draft charging schedule stage of consultation. If the legislation is passed, SC will update its processes accordingly.</p>	
3 Planning Applications		
8 new 9 Pre-application	"Pre-application requests are normally confidential and are not <b>routinely</b> publicised on the council website."	To clarify that in some circumstances they may be published once the formal planning application has been received.
8 new 9 Neighbours	"When posting notification letters, we will <del>a</del> send <del>letter</del> <b>them</b> to those neighbours whose properties directly adjoin the application site. <del>and to other neighbours that we consider will be directly affected by the application.</del> <b>We also provide an automated email notification system which residents can sign up for if they want to receive an email notification about new applications in their local area.</b> "	This more closely aligns with the statutory requirement set by Government and confirms that the sending of letters to additional neighbours is optional.

8 new 9 Neighbours	“When we first notify neighbours we allow <del>28 days</del> <b>the time set by the Government</b> for comments to be submitted to us. <del>This is a week longer than the statutory consultation period of 21 days and takes into account the time it takes for applications to appear on the council’s website.</del> <b>This is normally 21 days but can be shorter for certain types of proposals.”</b>	28 days was previously allowed to take account of delays in publishing planning applications on the website. This is no longer the case. In addition, the time set by Government can vary according to the type of application.
8 new 9 Neighbours	<b>Comments can be submitted electronically via our website or by post. Comments sent by any other method without prior agreement, including by email, will not be considered</b>	To ensure no comments are overlooked or misdirected.
8 new 9 Neighbours	“We will not reply individually to comments received about current applications. All comments about planning applications that are received within the consultation period are read and <del>taken into account</del> <b>considered.</b> ”	The phrase “taken into account” implies that changes will be made, however it is not always appropriate to make the changes requested.
8 new 9 Neighbours	“We do not accept responsibility for and cannot <del>take into account</del> <b>consider</b> comments that fail to reach us in time because they have been delayed or lost in the postal system.”	The phrase “taken into account” implies that changes will be made, however it is not always appropriate to make the changes requested.
9 new 10 Neighbours	After the period for appeals to be made has passed <del>we remove comments made by the general public from neighbouring residents. This is done seven months after the application is decided. This complies with the Data Protection Act which requires us not to keep personal information longer than is necessary.</del> <b>from our website to protect people’s personal data as required by the General Data Protection Regulations.”</b>  We explain our approach to data protection and equality on our website.	In order to ensure compliance with the General Data Protection Regulations.
9 new 10 Statutory Consultees	English Heritage <b>Historic England</b>	Factual update
9 new 10 Amendments	“If amended details are received we will re-consult on proposals where, <del>as a result of</del> <b>because of</b> the amendment...”	Add clarity through the use of plain English
9 new 11 After the decision is reached	“Besides writing to the applicant, we <b>also</b> notify people of our <del>planning application</del> decision by placing a copy of the decision notice it on our website along with a copy of the officer’s report.”	Avoid giving the impression that it is ‘our’ planning application

<p>9 After the decision is reached</p>	<p><del>Copies of decisions and officer reports are also sent to the relevant parish or town council.</del></p>	<p>To reflect current procedure and minimise unnecessary administration costs.</p>
<p>11</p>	<p>The SCI has been prepared based on current rules and legislation. If new rules are introduced by government which mean that the consultation practices set out in this SCI become out of date, then the Council may not be able to comply with the SCI, until it can be updated.</p>	<p>To clarify that the consultation practices set out in the SCI may be subject to change if new regulations are introduced. This may happen before it's possible to amend the SCI itself.</p>